

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Library and Hub
Date: 29 May 2018
Start Time: 6.30 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer), on 01255 718821 or stuart.figini@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice-Chairman), Cllr Ian Thorn, Cllr Tom Rounds and Cllr Tony Trotman

Wiltshire Council Officers

Stuart Figini (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

Town and Parish Councillors

Bremhill Parish Council – Isabel McCord
Calne Without Parish Council – Ed Jones and Sarah Glen
Cherhill Parish Council – David Evans
Compton Bassett Parish Council – Julian Barlow

Partners

Wiltshire Police – Inspector Mark Luffman
Wiltshire Fire and Rescue – Tom Burns
Calne Community Safety Forum – Roger Appleby

Others

Wiltshire Wildlife Trust – Jessica Thimbleby
Calne Area Headteachers – Ashley Martin (Heddington Primary School)
Calne Older People/Carers Champion - Diane Gooch

Total in attendance: 21

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Election of Chairman</u> Resolved: To appoint Cllr Christine Crisp as Chairman of the Calne Area Board for the 2018/2019 municipal year.
2	<u>Election of Vice-Chairman</u> Resolved: To appoint Cllr Alan Hill as Vice-Chairman of the Calne Area Board for the 2018/2019 municipal year.
3	<u>Apologies for Absence</u> <p>Apologies were received from Mel Wilkins representing Hilmarton Parish Council and Helen Bradley – Local Youth Facilitator.</p>
4	<u>Chairman's Welcome and Introductions</u> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
5	<u>Minutes</u> <p>The minutes of the meeting held on 20th March 2018 were approved and signed as a correct record.</p>
6	<u>Declarations of Interest</u> <p>There were no declarations of interest.</p>
7	<u>Chairman's Announcements</u> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> • Notification of Calne Area Board budget allocation 2018/19. • Becoming a foster carer • Salisbury Recovery • Update on Calne Leisure Centre Refurbishment
8	<u>Appointment to Working Groups and Outside Bodies</u> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments</p>

	<p>to Working Groups for the year 2018/19.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report. 2. To reconstitute and appoint to the working groups of Calne Area Board as set out in Appendix B of the report 3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.
9	<p><u>Partner Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <p>(a) Wiltshire Police Inspector Mark Luffman highlighted a number of Policing issues within the Calne area and responded to the following questions and comments from the Area Board, in particular:</p> <ul style="list-style-type: none"> • Crimes impacting the community • Burglary suspect arrested and charges with a number of offences and awaiting a court trial. • Information about the local PCSO's and their roles in the Calne area. • Attendance of PCSO's at Parish Council meetings. • 101 Call handling stats. • Incident at Woodroffe Square and Glebe bungalows, Calne. • The work of the community policing teams in the Calne area and the publication of the Police Visibility Strategy. • Use of 2 bicycles for police work following a previous funding request to the Area Board. <p>A copy of the Police update report is attached to these minutes.</p> <p>(b) Dorset and Wiltshire Fire & Rescue Service The Dorset and Wiltshire Fire and Rescue Service representative responded to a number of comments and questions, in particular:</p> <ul style="list-style-type: none"> • Recent caravan fires and advice offered to the owners of caravan sites in the Calne area. • Potential publication of actions taken by the Fire Service following the recent fire at Hills Waste and recycling Site. • Information about the Fire Service call out to false alarms. <p>(c) NHS Wiltshire Clinical Commissioning Group (CCG) The written report was received and noted.</p>

The Chairman reported that representatives from Patford Surgery, who had intended to attend this meeting and provide a brief update on the future of the Surgery, had unfortunately sent their apologies. It was hoped that they would be able to attend the next meeting of the Area Board in July 2018.

(d) Healthwatch Wiltshire The written report was received and noted.

(e) Bremhill Parish Council The following points were noted:

- AGM was held on 14th May 2018
- Preservation of country lane verges
- Updating of the Parish Council Standing Orders
- Planting trees as part of the WWI Trees for Commemoration Project.

(f) Calne Without Parish Council The Chairman of the Parish Council introduced Sarah Glen, the new Parish Clerk for Calne Without.

(g) Cherhill Parish Council The Area Board noted that the next parish Council meeting was scheduled for 5th June.

(h) Compton Bassett Parish Council The following points were noted:

- The recent AGM was well attended
- Lack of broadband coverage within the Parish
- Issues with potholes and road markings within the Parish
- 40mph road sign would soon be installed along with a signage scheme to deter lorries diverting off the A3012.
- A successful 5k run organised by Calne Running Club recently held in the Parish.

(i) Calne Town Council The following points were noted:

- Glenis Ansell recently appointed as Mayor of Calne.
- A meeting of voluntary groups to be held to understand how they could work closer together.
- Re-dedication of the newly renovated War Memorial took place on 26th May 2018 and was well attended.

(j) Hilmarton Parish Council The following points were noted:

- Double yellow lines had now been implemented on the road near to the village school.
- The site for WWI Commemorative Tree Planting Project in Hilmarton.

	<p>(k) Area Schools Update Ashley Martin, Headteacher at Heddington Primary School and Chairman of the Calne Area Heads Cluster presented an update on the work of the Cluster, staffing movements within schools in the Calne area and the issues being experienced at local schools.</p>
10	<p><u>Electoral Review</u></p> <p>The Area Board received a presentation from Maggie Mulhall, Member of the Electoral review Project Team about the Electoral Review being undertaken by the Local Government Boundary Commission for England, (LGBCE) to determine both the overall number of councillors on the Council, and the pattern of divisions within the Council.</p> <p>Ms Mulhall explained that the Review was required because 25 Divisions within Wiltshire had a variance from the average in the size of their electorate of more than 10%, and 2 Divisions had a variance from the average of over 30%. In particular Ms Mulhall referred to the current electorate for Calne and the projected electorate for 2024 along with the projected numbers for 2024 in each Parish.</p> <p>The Area Board noted that the LGBCE draft recommendations for the number of Councillors for Wiltshire Council had been delayed. Once the draft recommendations had been released there would be a period of public consultation, prior to final recommendations from the LGBCE and Parliamentary approval. The review's outcome, if implemented, would apply from the next elections in May 2021.</p> <p>Ms Mulhall responded to the following questions received from the Area Board:</p> <ul style="list-style-type: none"> • Support from the Area Board for the Status Quo to remain with regard to the number of Councillors for Wiltshire Council • The use of up to date maps for parish areas. <p>The Chairman thanked Ms Mulhall for her presentation, and she encouraged residents and parish councils to submit any comments or views to Wiltshire Council at committee@wiltshire.gov.uk.</p>
11	<p><u>Recycle for Wiltshire</u></p> <p>The Area Board received a presentation from Jessica Thimbleby, Community Engagement Officer (Waste), about the work of the Recycle for Wiltshire, Waste Team.</p> <p>The Community Engagement Officer explained that Wiltshire Council funded the Waste Education Team at Wiltshire Wildlife Trust to encourage Wiltshire communities to recycle more and reduce the amount of rubbish they produce at home. This is done in many engaging and fun ways which include, running an education programme in schools and pre-schools, putting on waste workshops</p>

	<p>with youth groups and working with local residents and community groups to spread the message.</p> <p>The team will be focussing its work on the Calne Community Area in the next few months and presented the Board with details of the proposed campaign. The Community Engagement Officer responded to a number of questions and comments from the Area Board including, the need to stress the importance of recycling and the impact of littering, timescales for the project, how to measure the Teams performance and new recycling collection arrangements from July 2018.</p> <p>The Chairman thanked Ms Thimbleby for her presentation and encouraged the Area Board to provide feedback and comment on the proposed campaign for the Calne area.</p>
12	<p><u>Our Community Matters</u></p> <p>The Area Board was provided with an update on community issues and progress on Calne Area Board working groups as follows:</p> <ul style="list-style-type: none"> • Local Youth Network (LYN) There was no update for this meeting. • Calne Area Parish Forum Ed Jones, Chair of the Parish Forum reported that the group is proceeding with plans for the development of a WW1 commemorative copse in the community area. It was hoped that more information would be available at the next meeting. • Older People/Carer's Champion Diane Gooch, Calne Older People/Carers Champion, gave a verbal update and reported that the current project 'Celebrating Age' was working with Cherhill's 'Oldbury Wednesday Club', the local Methodist Church and memory group. A presentation on the project was held at the Calne Hub and Library on 25th April 2018. A classical concert for older people and carers was being held at the Calne Hub and Library in June 2018. Preparations were being made for a Volunteer Fair in Calne. The next meeting of the Alzheimer's Group was cancelled due to lack of support. The Community Transport Project was continuing to seek a volunteer to take the Project forward. <p>The Area Board was asked to consider a Health and Wellbeing funding request for the Celebrating Age Project for £1,500 from the Wiltshire Music centre.</p> <p>Resolved:</p> <ol style="list-style-type: none"> a) That the discussions of the Calne Older People and Carers Voices held on 2nd May 2018 be noted. b) That the request for Health and Wellbeing funding for

£1,500 to the Wiltshire Music Centre for the Celebrating Age Project be agreed.

- **Health and Wellbeing Group (Calne Health & Social Care Forum)**
David Evans reported that the Groups last meeting was held in April 2018, where they received a talk from Karen Wade, Assistant Commissioner – Community Services, Wiltshire Council. The Community Transport Project was promoted at this meeting. The next meeting was scheduled for 17th July 2018.
- **Dementia Friendly Calne Community Working Group** The Area Board was informed that, during the recent Dementia Action week, the group had displayed an exhibition at the Hub and library, engaged in the Lions Club Duck Race and held a public dementia friends session, which resulted in eleven new Calne dementia friends.

A number of other events would be taking place, including a ladies' hair dressing working group, Short Walks around Calne Town and a volunteer day at the Library on 30th June 2018.

It was also reported that the Dementia Action Alliance had met. The Area Board was reminded that, as a member of the Calne Dementia Alliance, all members of the Area Board should undertake Dementia Friends training. The Chairman encouraged everyone to undertake this training or attend a refresher session.

- **Air Quality Working Group** Councillor Alan Hill presented the Air Quality Working Group update and asked the Area Board to consider a number of recommendations from the Group, some of which were necessary to move certain aspects of the Action Plan forward.

Resolved:

- a) **To note the discussions and updates of the Air Quality Working Group held on 4th April 2018.**
 - b) **To approve the removal of completed or superseded actions outlined in the meeting notes.**
 - c) **To support and recognise the Wordfest Trail Project and the Our Walks app project within the Calne Air Quality Action plan.**
 - d) **To approve the amended Action Plan.**
 - e) **To support the Calne Town Council proposal to implement an Electric Vehicle charging point in Calne town centre.**
- **Calne Our Place Projects** The written report was received and noted.
 - **Calne Community Safety Forum** Roger Appleby, representing the

Forum, reported on the development of land at Marden Farm, Calne and proposed footpath diversion to John Bentley School frequently used by schoolchildren. He indicated that the diversion would require schoolchildren to walk to John Bentley School on a longer, more dangerous route alongside the A4 and A3102. A map of the public rights of way in the vicinity of the development was circulated and included alternative routes available including the diversion of footpath CALW 20 to provide an alternative route closer to the school. The Area Board were asked to support the shorter walking route to the school along CALW 20 and provide comments to Michael Crook, the Councils Rights of Way Officer.

The Area Board were also informed about the Calne Community First Response vehicle and the need for urgent repairs to keep the vehicle road worthy. He reported that all the repair costs and running expenses would be covered by various businesses within Calne.

Resolved: That the Rights of Way Officer be informed that:

‘This Area Board does not believe that it is appropriate nor acceptable for school children to use the A4 and A3102 route to walk to school and action should be taken to ensure that the footpath available is accessible to be used for this purpose.’

- **Community Area Transport Group (CATG)** The Area Board received the notes of the CATG meetings held on 19th March 2018 and 2nd May 2018 and considered a number of requested detailed in the notes for each meeting.

Resolved:

- i) **Notes the discussions and updates outlined in the report of 19th March 2018 and 2nd May 2018.**
- ii) **Approves the closure of the following issues:**
 - a. 4404
 - b. 5390
 - c. 5464
 - d. 5471
 - e. 5723
 - f. 5661
 - g. 5671
 - h. 5796
 - i. 5814
 - j. 5867
 - k. 5872
 - l. 5995
- iii) **To move issues to the priority list for progression, as follows:**
 - a. 6010

	<p>b. 6011 c. 6012 d. 6014</p> <p>iv) Approve the allocation of £2,478 towards the implementation of a 40mph speed limit extension at Compton Bassett – Issue 5986.</p> <ul style="list-style-type: none"> • Training and Skills Working Group The written report was received and noted. <p>Cllr Thorn presented the report and highlighted the request for Calne to become a ‘Makaton Friendly Town’ and that the Area Board holds a ‘Makaton Friendly’ meeting in the future.</p> <p>Resolved:</p> <p>i) Note the discussions of the meeting held on 26th April 2018</p> <p>ii) To support a ‘Makaton Friendly’ Area Board meeting in the future.</p> <ul style="list-style-type: none"> • Calne S106 Working Group The written report was received and noted. <p>Cllr Trotman reminded the Area Board that they considered a briefing note about the review of a traffic calming scheme for Abberd Way, Calne at its last meeting. He and Cllr Thorn reported that further discussions had taken place between the interested parties and a compromise on the proposals had been reached.</p> <p>Resolved:</p> <p>i) Note the feedback and actions relating to Abberd Way traffic calming review</p> <p>ii) Note the discussions and actions agreed relating to other S106n schemes at the S106 Working Group meeting held on 10th April 2018.</p>
13	<p><u>Area Board Funding</u></p> <p>The Area Board considered one application for Community Area Grant funding.</p> <p>Resolved:</p> <p>a) That the following grant application be agreed:</p> <ul style="list-style-type: none"> • Compton Bassett Village Hall (new roof) for £5,000;

	b) That the update from Calne Community Area Fairtrade Group about progress of a project following the receipt of a grant in September 2017 be noted.
14	<u>Urgent items</u> There were no urgent items.
15	<u>Close</u> The next Area Board meeting would be held at 6.30pm on 3 rd July 2018 at Calne Library and Hub, with refreshments available from 6.00pm.